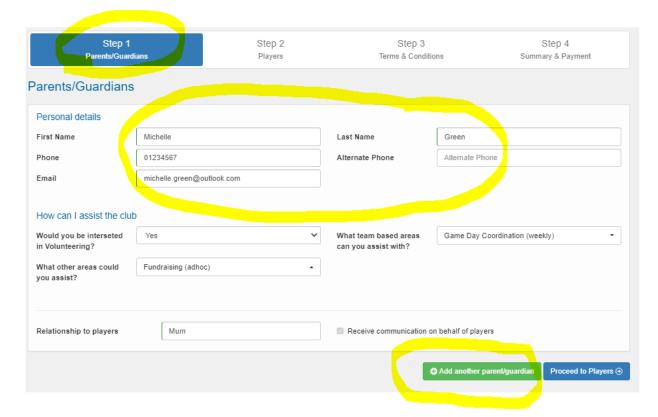
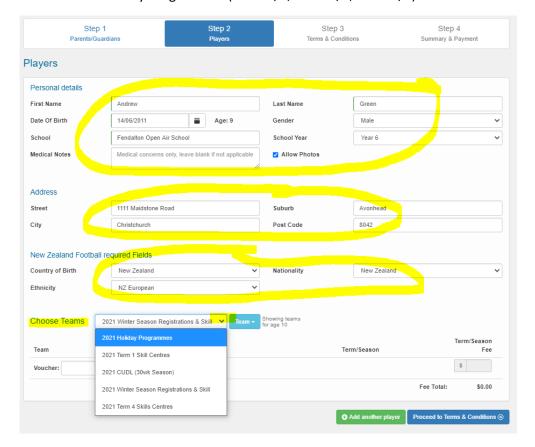
# **Friendly Manager Registration Process**

All FC Twenty11 registrations will be completed via our website (<a href="https://fctwenty11.co.nz/football-registrations/">https://fctwenty11.co.nz/football-registrations/</a>) that is connected to NZ Football Comet registration system. Please follow the below steps:

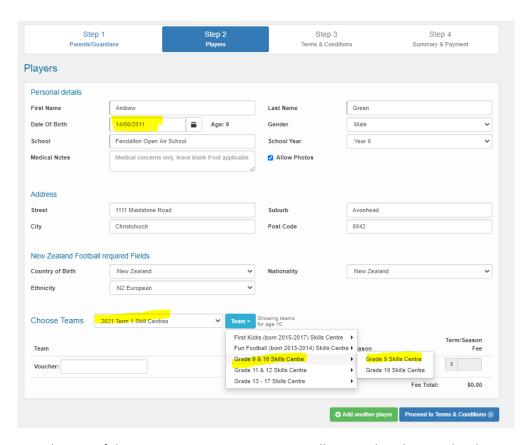
- 1. Access the registration page (<a href="https://fctwenty11.co.nz/football-registrations/">https://fctwenty11.co.nz/football-registrations/</a>)
- 2. Select the appropriate button (FK, FF, Junior & Youth Registration OR Senior Registrations)
- 3. You will notice a form appear with 4 steps to be performed. The first being the **Parents/Guardians**, then **Players**, **Terms & Conditions**, **Summary and Payment**. Each step will required you to enter the necessary information to proceed.
  - a. **Parents/Guardians** This is where the parent enters their relevant information (eg. mum, dad or guardians) contact details. If you select the green button, you can add an additional parental/guardian profile (eg. partner, grandparents etc).



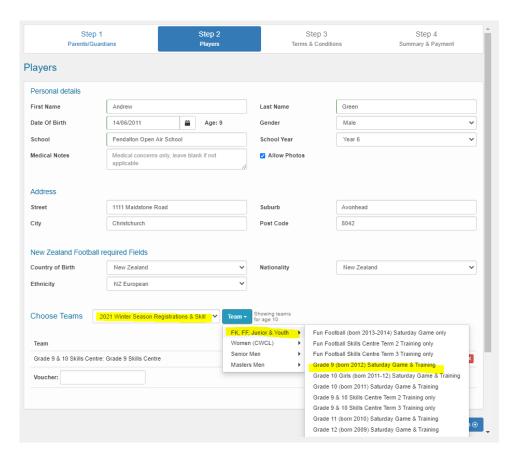
- b. **Players** This is where you enter your child's core details including age, gender, school etc. Towards the bottom you will then select 'Choose team'. There are multiple categories that have been split between the following categories:
  - i. 2021 Term 1 Skills Centre
  - ii. 2021 Winter Registrations (Term 2/3)
  - iii. 2021 Term 4 Skills Centre
  - iv. 2021 CUDL (Canterbury United Development League for Grade 13-17)
  - v. 2021 Holiday Programmes (Term 1/2, Term 2/3, Term 3/4)



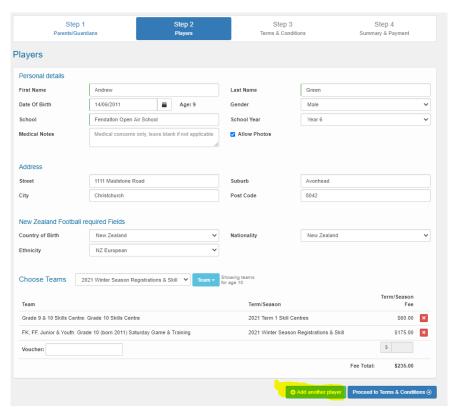
Under each category, there are then a number of options depending available depending on your age.



On selection of the appropriate registration you will notice that the item has been placed (along with the Term/Season fee) on the bottom banner. If you wish to select multiple items, you can then proceed to select the 'Choose Team' option again. This is extremely helpful where you are choosing to register your child for both Term 1 Skills Centre and Winter Registration at the same time.



If you have 2 or more children, you can then select the 'Add another player' to the registration to commence with that child's core details and product item.



c. Terms & Conditions – This is where you will see the Terms and Conditions set forth by NZ Football and FC Twenty11. Please ensure you have read and understood the Terms and Conditions stated. You will need to tick the box in the bottom left corner to confirm your acceptance and proceed with the registration.

Step 1 Step 2 Step 3 Step 4
Parents/Guardians Players Terms & Conditions Summary & Payment

## Terms & Conditions

#### Friendly Manager New Zealand Football

### 1. Consent under the Privacy Act 1993

I understand that by registering on the National Registration System I have agreed to these terms and conditions and have provided my consent as outlined below:

- 1. New Zealand Football Incorporated (NZF) may collect and use the personal information given at registration for:
  - The general administration of the game of football, including statistical analysis and research and player welfare (including the sharing of such information with my Club and Federation):
  - 2. Use in newsletters and other football related communications:
  - The promotion of the game of football, including the marketing to members by sponsors of the game of football or commercial partners and/or agencies of the
    aforementioned listed above.
  - For the furtherance of the purposes stated above the personal information may be provided (in whole or in part) to Sport NZ, NZ Olympic & Commonwealth Games
    Association, NZ Sports Drug Agency or any other similar organisation.
- Personal information which includes name, date of birth and current and past organisation registrations will be shared between Clubs and Federations for the purposes of
  registrations and transfers. For avoidance of doubt, this does not include information about how I may be contacted. This information can only be accessed by me, the
  organisations I belong to, and NZF.
- 3. I acknowledge that my personal information is required in order for me to register on the National Registration System and subsequently to process the registration of my membership.

The information is collected, by NZF, whose offices are located at Football House, QBE Stadium, Stadium Drive, Albany, Auckland 0832 and held by a third party provider "Analyticom" located at 17a Piemark Drive, Rosedale, Auckland, New Zealand

I acknowledge my rights of access and to seek correction of my information by contacting NZF.

#### 2. Code of Conduct and Code of Ethics

I agree to abide by the NZF's Code of Conduct and Code of Ethics and acknowledge that any breach of the codes, or any part of them, may result in disciplinary action under NZF's constitution, regulations, and policies.

Click here to view the Code of Conduct and here to view the Code of Ethics

## 3. Correspondence

In registering with NZF, and/or an NZF affiliated Federation and/or Club, I hereby consent to the receipt of electronic messages in accordance with the Unsolicited Electronic Messages Act 2007, in relation to football matters, players, the administration of the game, football related events in relation to the purposes set out in 1(a) above, that may interest me

## 4. Health & Safety

I agree to comply with my duties in accordance with the Health and Safety at Work Act 2015 (Act) including:

- 1. Taking reasonable care of my own health and safety;
- 2. Taking reasonable care that my acts or omissions do not adversely affect the health and safety of other persons; and
- 3. Complying, as far as I am reasonably able, with any reasonable instruction that is given by the person conducting a business or undertaking (PCBU) to allow the PCBU to comply with the Act or regulations.
- 4. I understand that it is my responsibility to make known any relevant medical and/or dietary information to the affiliated member entities that holds my registration.

## 5. Photo Use Approval

I give permission for my name and/or image to appear on NZF's website and on other social media or networking websites utilised by NZF including, without limitation, Facebook and Twitter (for avoidance of doubt, other personal information will not appear unless specifically provided for such purpose) for media and promotional purposes connected with the game of football. My name and/or image may not however be used as a "hero" (ie standalone) image for any advertising or promotional material without my written consent and, where required by law, the written consent of a parent or guardian. In reasonable circumstances I may also request that my name and/or image be removed for privacy reasons.

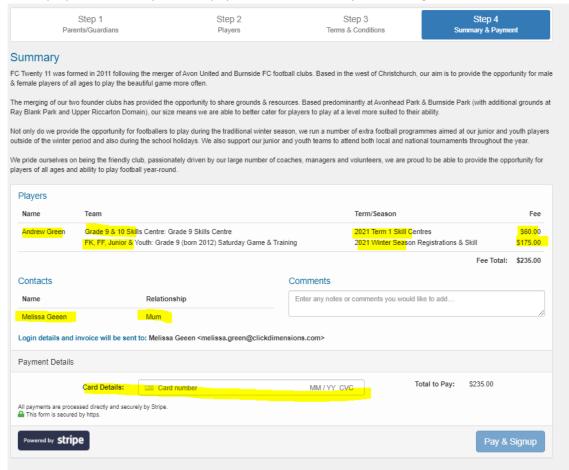
## FC Twenty 11

By registering you agree to abide by the Terms and Conditions set by Mainland Football and FC Twenty11's Code of Conduct. You also agree to allow any images taken during training or game day to be shared on FC Twenty11's social media or website. All images will not reference the child's name unless prior consent is provided by the child's parent/guardian. If you do not wish for images to be shared, please contact Admin@FCTwenty11.co.nz.

☐ I and all registrants agree to all terms & conditions

Proceed to Summary & Payment @

4. **Summary & Payment** – This is the final stage of the registration process. It will show the players details and product items purchased. It will also show the contact to be associated to the player noted and provide a payment details to complete the registration.



If you receive the following message, it indicates that you have previously registered another player using your parent/guardian details. In this scenario, please click o the 'login into your profile' link provided.

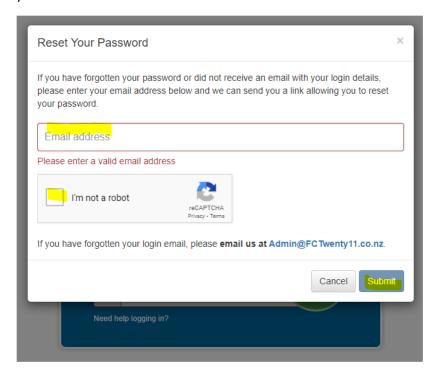


This will re-direct you to the following page where you can enter in your contact (parent/guardian) email address and password. If you cannot recall your password, please select the 'Need help logging in?' link.





You will be asked to re-enter your email address (parent/guardian), tick the 'I'm not a robot' and submit. A password reset will be sent to this email address and require you to action within the hour.



If you recall your parent/guardian email address and password, you will see the below screen where you can click on 'Register Now' to add an additional player selecting 'New Players' then selecting the appropriate button as shown in the above processes.





Register the following people: Melissa Angus New Players

FK, FF, Junior & Youth Registrations
For First Kicks, Fun Football, Junior and Youth registrations
For Senior Registrations

5. Once submitted, you will receive confirmation along with the FC Club Administrator of your registration. The coach will then reach out to confirm the trial date and or any other relevant information to the Parent/Guardian information included.